

**OFFICE OF THE GOVERNOR**

**JUDICIAL SELECTION QUESTIONNAIRE**

You are requested to provide the following information to the Office of the Governor. Your responses are for the use of the members of the Governor's Office only and are entitled to confidentiality under § 2.2-3705.7 (2) of the *Code of Virginia*. If more space is needed, you may attach additional pages

1.      **State your full name and your Virginia State Bar license number.**
  
2.      **State both your office and home addresses (Please indicate your home city/county).**
  
3.      **State your office telephone number.**
  
4.      **State the date and place of your birth.**
  
5.      **Indicate your marital status; if married, the full name of your spouse (including family name); the number of marriages; and the number and ages of any children.**
  
6.      **Indicate the periods of any military service, including the dates, and the branch in which you served, your rank or rate, and your serial number.**
  
7.      **List each college or university and law school you attended, including the dates of attendance, the degree awarded, date degree**

awarded, and your reason for leaving if no degree was awarded from that institution.

8. When were you admitted to practice in Virginia?
9. Are you admitted to practice law in other states and, if so, give the names of such states and dates of admission.
10. List all courts in which you are presently admitted to practice, including the dates of admission in each case. Give the same information for administrative bodies having special admission requirements.
11. Are you actively engaged in the practice of law at the present time? If you are connected with a law firm, a corporate law department, or a governmental agency, please state its name and indicate the nature and duration of your relationship.
12. If in the past you have practiced in other localities or have been connected with other law firms, corporate law departments or governmental agencies, please give the particulars, including the

locations, the names of the firms, corporate law departments, or agencies and your relationships thereto, and the relevant dates. Indicate also any period in the past during which you practiced alone.

13. What is the general character of your practice? Indicate the character of your typical clients and mention any legal specialities which you possess. If the nature of your practice has been substantially different at any time in the past, give the details, including the character of such and the periods involved.

14. (a) Do you regularly appear in court?
- (b) What percentage of your legal practice is:
1. Criminal
  2. Tort
  3. Real estate
  4. Corporate
  5. Domestic relations
  6. Labor relations
  7. Other (specify)
- (c) What percentage of your appearances in court in the last five years was in:
1. federal courts?
  2. state courts of record?
  3. other courts? (specify)
- (d) What percentage of your litigation in the last five years was
1. civil?
  2. criminal?
- (e) What percentage of your trials in the last five years was
1. jury?
  2. non-jury?
- (f) Have you in the past five years tried (\_\_\_ less than 5) (\_\_\_ 5 to 10) (\_\_\_ 10 to 20) (\_\_\_ 20 or more) cases to conclusion in courts of record?

- (g) State in detail your experience in adversary proceedings before administrative boards or commissions during the last five years.

15. Have you ever been engaged in any occupation, business, or profession other than the practice of law? If so, please give the details, including dates.
16. If you are an officer or director of any business organization or otherwise engaged in the management of any business enterprise, please give details, including the name of the enterprise, the nature of the business, the title of your position, the nature of your duties, and the term of your service. If it is not your intention to resign such positions and give up any other participation in the management of any of the foregoing enterprises, please so state, giving reasons.

17. List all civic, social, or fraternal organizations, clubs, and groups of which you are a member, officer, director, or trustee. Do any of these organizations, clubs, or groups practice invidious discrimination on the basis of race, sex, religion, or national origin?
18. Were criminal charges ever instituted against an organization during your affiliation with it as an officer or director? If so, please give details.
19. Have you ever held judicial office? If so, give the details, including the courts involved, whether elected or appointed, and the periods of service.

- 20. Have you ever held public office other than judicial office? If so, give the details, including the offices involved, whether elected or appointed, and the length of your service.**
- 21. Have you ever been arrested, charged, or held by federal, state, or other law enforcement authorities for violation of any federal law, state law, county or municipal law, regulation or ordinance? If so, please give details. Do not include traffic violations for which a fine of \$50.00 or less was imposed.**
- 22. Have you ever been sued by a client? If so, please give details.**
- 23. Has a complaint of discrimination on the basis of sex, race, religion, national origin, age or handicap ever been filed against you, or against any firm or organization during your affiliation with it? If so, please describe the complaint and its resolution.**

24. Are there any actions or suits now threatened against you? If so, please give the details.
25. Have you ever been a party or otherwise involved in any legal proceedings? If so, give the particulars. Do not list proceedings in which you were merely a nominal party where no allegations of wrongdoing were alleged against you or proceedings for the collection of legal fees. Include all legal proceedings in which you were a party in interest, a material witness, the subject of a complaint, were named a co-conspirator or co-respondent, and any grand jury investigation in which you figured as a subject, or which you appeared as a witness.
26. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by, or are you now the subject of a complaint to any court, administrative agency, bar association, disciplinary committee, or other professional group? If so, please give the particulars.



27. Have you published any legal books or articles? If so, please list them, giving the citations and dates.
28. List any honors, prizes, awards, or other forms of recognition which you have received.
29. List all bar associations and professional societies of which you are a member and give the titles and dates of any offices which you have held in such groups. List also chairmanships of any committees in bar associations and professional societies, and memberships of any committees which you believe to be of particular significance (e.g., judicial selection committee, grievance).
30. (a) What is the present state of your health?
- (b) Have you ever been hospitalized or prevented from working due to any condition, injury or illness or otherwise incapacitated for a period in excess of ten days? If so, please give the particulars, including the causes, the dates, the places of confinement, and the present status of the conditions which caused the confinement or incapacitation.

- (c) Have you ever been treated for any emotional or mental illness or condition? If so, please give the particulars.
- (d) Do you suffer from any impairment of eyesight or hearing or any other physical limitation?
- (e) To what extent, if any, do you use alcohol or drugs?

31. State any other information which you regard as pertinent or appropriate to disclose. Please also include any statewide or local bar endorsements.

\_\_\_\_\_/\_\_\_\_\_  
SIGNATURE DATE

City/County of \_\_\_\_\_  
Commonwealth of Virginia

The foregoing instrument was subscribed and sworn before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 200\_, by  
\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_.

Return to: Mark E. Rubin, Senior Advisor to the Governor  
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